## SENIOR CITIZENS OUTREACH ENTITY, INC. (A NONPROFIT ORGANIZATION)

Financial Statements
As Of and For the Year Ended
December 31, 2009

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 7/14/10

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## SENIOR CITIZENS OUTREACH ENTITY, INC. (A NONPROFIT ORGANIZATION)

## FINANCIAL STATEMENTS As of and For the Year Ended December 31, 2009

### **CONTENTS**

	Page
Independent Accountant's Compilation Report	1
FINANCIAL STATEMENTS	
Statement of Financial Position	2
Statement of Activities	3
Statement of Functional Expenses	4
Statement of Cash Flows	5
Notes to Financial Statements	6-9

## LITTLE & ASSOCIATES LLC

Wm, TODD LITTLE, CPA CHARLES R. MARCHBANKS, JR., CPA

#### INDEPENDENT ACCOUNTANTS' COMPILATION REPORT

The Board of Directors
Senior Citizens Outreach Entity, Inc.
Richwood, Louisiana

Little & Associate, LIC

We have compiled the accompanying statement of financial position of Senior Citizens Outreach Entity, Inc. (a Nonprofit Organization) as of December 31, 2009, and the related statements of activities, functional expenses, and cash flows for the year then ended in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements information that is the representation of management. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any other form of assurance on them.

Monroe, Louisiana

June 28, 2010

## SENIOR CITIZENS OUTREACH ENTITY, INC.

### STATEMENT OF FINANCIAL POSITION

## **DECEMBER 31, 2009**

Assets		
Cash	\$	90,721
Certificate of Deposit		181,246
Account Receivable		31,481
Property and Equipment:		,
Furniture and Equipment		22,649
Automobile		21,287
Leasehold Improvements		51,420
Total	-	95,356
Less Accumulated Depreciation		(92,285)
Net Property and Equipment	_	3,071
1 to both min = desprise	-	3,011
Total Assets	\$	306,519
	` =	
Liabilities		
Accounts Payable	\$	685
•••••	` -	
Total Liabilities		685
, 0 111	-	
Net Assets		
Unrestricted		305,834
Total Net Assets	-	305,834
Total Ivet Enders	-	303,637
Total Liabilities and Net Assets	\$	306,519

## SENIOR CITIZENS OUTREACH ENTITY, INC.

### STATEMENT OF ACTIVITIES

## FOR THE YEAR ENDED DECEMBER 31, 2009

Support and Revenue Contracts:	Unrestricted	Temporarily Restricted	Total
Ouachita Parish Council on Aging	\$ 62,964	\$ - 5	\$ 62,964
Donated Use of Facility	36,000	-	36,000
Contributions	9,356		9,356
Other Income	1,362	-	1,362
Interest Income	5,697		5,697
Total Support and Revenue	115,379		115,379
Expenses Programs	96,424	-	96,424
Supporting Services:  Management and General	32,474		32,474
Total Expenses	128,898		128,898
Change in Net Assets	(13,519)	-	(13,519)
Net Assets at Beginning of Year	319,353	<u> </u>	319,353
Net Assets at End of Year	\$ 305,834	_\$	\$ <u>305,834</u>

# SENIOR CITIZENS OUTREACH ENTITY, INC. STATEMENT OF FUNCTIONAL EXPENSES

## FOR THE YEAR ENDED DECEMBER 31, 2009

				Supporting Services Management		
		Program		and		
	_	Services		General	_	Total
Alarm System	\$	-	\$	180	\$	180
Automobile		-		2,631		2,631
Advertising		-		760		760
Bank Charges		-		111		111
Contract Services		4,760		-		4,760
Communication		1,214		2,832		4,046
Depreciation		4,551		1,385		5,936
Donated Use of Facility		32,400		3,600		36,000
Dues		-		5		5
Education				-		-
Insurance		2,905		323		3,228
Interest Expense		_		_		_
Meals		21,147		-		21,147
Office Expense		-		2,736		2,736
Office Supplies		-		2,683		2,683
Other Expenses		-		175		175
Payroll		11,800		6,354		18,154
Postage		-		434		434
Professional Fees		-		3,950		3,950
Other Program Expenses		150		-		150
Repairs and Maintenance		1,687		187		1,874
Supplies		319		2,728		3,047
Taxes - Payroll		1,656		892		2,548
Transportation		9,261		=		9,261
Utilities-Water, Gas, Electric, Cable		4,574	•	508	_	5,082
	\$ ;	96,424	\$	32,474	\$ _	128,898

See accompanying notes and accountant's report.

## SENIOR CITIZENS OUTREACH ENTITY, INC.

### STATEMENT OF CASH FLOWS

## FOR THE YEAR ENDED DECEMBER 31, 2009

Operating Activities		
Change in Net Assets	\$	(13,519)
Adjustments to reconcile change in net assets to net cash		
provided by operating activities:		
Depreciation		5,936
(Increase) Decrease in Account Receivable		43,320
Increase (Decrease) in Accounts Payable		(3,869)
Net Cash Provided By (Used In) Operating Activities	_	31,868
Investing Activities		
Purchase of Property and Equipment		(950)
Investment in Certificate of Deposit		(54,308)
Net Cash Provided By (Used In) Investing Activities	_	(55,258)
Financing Activities		
Net Cash Provided By (Used In) Financing Activities	_	<u> </u>
Net Increase (Decrease) in Cash and Cash Equivalents		(23,390)
Cash and Cash Equivalents at Beginning of Year	-	114,111
Cash and Cash Equivalents at End of Year	\$ _	90,721

## **Disclosure of Accounting Policy**

For purposes of the statement of cash flows, the Organization considers all highly liquid debt instruments purchased with a maturity of three months or less to be cash equivalents.

See accompanying notes and accountant's report.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### NATURE OF OPERATIONS

Senior Citizens Outreach Entity, Inc. (the Organization) is a not-for-profit organization established to enhance the quality of life for senior citizens as it relates to education, health care, economic development and recreational activities. The Organization, which was founded in 1997, provides services to senior citizens residing primarily in the Richwood, Louisiana area and operates under a contract with the Ouachita Council on Aging as required by the State of Louisiana Governor's Office of Elderly Affairs (Office of Elderly Affairs), the primary funding agency for the Organization.

#### BASIS OF ACCOUNTING

The financial statements of the Organization have been prepared on the accrual basis of accounting and in accordance with U.S. generally accepted accounting principles.

#### FINANCIAL STATEMENT PRESENTATION

In accordance with Statement of Financial Accounting Standards (SFAS) No. 117, Financial Statements for Not-for-Profit Organizations, the Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. These three classes of net assets are described as follows:

Unrestricted Net Assets – consists of assets, public support, and program revenues which are available and used for operations and programs. Contributions are considered available for unrestricted use unless specifically restricted by the donor.

Temporarily Restricted Net Assets – includes funds with donor-imposed restrictions which permit the donee organization to expend the assets as specified and is satisfied either by the passage of time or by actions of the organization.

Permanently Restricted Assets – includes resources which have a permanent donor-imposed restriction which stipulates that the assets are to be maintained permanently, but permits the organization to expend all or part of the income derived from the donated assets.

#### PERVASIVENESS OF ESTIMATES

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### CONTRIBUTIONS

The Organization follows SFAS No. 116, Accounting for Contributions Received and Contributions Made. Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence and/or nature of any donor restrictions.

Support that is restricted by the donor is reported as an increase in temporarily or permanently restricted net assets, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the Statement of Activities as net assets released from restrictions.

#### PROPERTY, EQUIPMENT, AND DEPRECIATION

Furniture and equipment acquired by the organization and leasehold improvements made by the organization are recorded at cost. Property and equipment donated to the organization are recorded at fair value. Property and equipment purchased or donated with a cost or value exceeding \$250 and having a useful life of more than one year are capitalized. Depreciation is provided for in amounts sufficient to relate the cost of depreciable assets to operations over their estimated service lives using the straight-line method. Improvements are capitalized, while expenditures for maintenance and repairs are charged to expense as incurred. Upon disposal of depreciable property, the appropriate property accounts are reduced by the related costs and accumulated depreciation. The resulting gains and losses are reflected in the statement of activities. The Organization is not permitted to dispose of property and equipment without the consent of the Ouachita Council on Aging and/or various state agencies.

#### SUPPORT AND REVENUE RESTRICTIONS

The Organization reports support and revenue that is restricted by the donor as an increase in temporarily or permanently restricted net assets depending on the nature of the restriction. When the restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the Statement of Activities as net assets released from restrictions.

#### EXPENSE ALLOCATION

The costs of providing various programs and other activities have been summarized on a functional basis in the Statement of Activities and in the Statement of Functional Expenses. Accordingly, certain costs have been allocated among the programs and the supporting services benefited.

#### **INCOME TAX STATUS**

The Organization is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code, and is classified as other than a private foundation.

#### NOTE 2 - DEPOSITS

At December 31, 2009, the Organization maintains four bank accounts at Iberia Bank. Accounts at the financial institution are insured by the Federal Deposit Insurance Corporation up to \$250,000 in total. As of December 31, 2009, there were uninsured deposits in the amount of \$39,083.

#### NOTE 3 – REVENUE AND SUPPORT

The Organization's primary source of support and revenue for the programs and the administration of the Organization is through grants received from the Office of Elderly Affairs. Grant funds received from the Office of Elderly Affairs are passed-through from the Ouachita Council on Aging in accordance with the Organization's contract with the Ouachita Council on Aging.

#### NOTE 4 - DONATED USE OF FACILITY

Statement of Financial Accounting Standards (SFAS) No. 116 requires that contributions be recognized as revenue when received. The organization performs administrative functions and provides the majority of its programs in a facility, the use of which is donated by Pleasant Green Baptist Church, Inc. The value of donated use of facility meeting the requirements for recognition in the financial statements for the year ended December 31, 2009, totaled \$36,000, and has been included in revenue and expenses.

#### **NOTE 5 - PROGRAMS**

The Organization operates several programs designed to satisfy the needs of senior citizens in Richwood, Louisiana.

The programs operated by the Organization are described as follows:

Meals on Wheels – The program provides food for those senior citizens who are unable to provide a healthy diet for themselves. Meals are served on-site and at the homes of sick and shut-in individuals, who are unable to come on-site to participate in the program.

Transportation – The program is designed to ensure that senior citizens participating in the program can have a safe reliable means of transportation to various civic organizations, to pay bills, to and from the organization's on-site location, to and from medical appointments, and for various other activities.

Recreational and Educational Activities – The program includes, but is not limited to, on site resource presenters who inform the senior citizens about health concerns affecting the elderly. Volunteers oversee survival skill activities such as grocery shopping, visits to the doctor, and paying bills. Also, various recreational activities, which include crafts and other interests, are provided onsite in order to promote social grouping, individual activities and day-to-day interaction in a safe and accommodating environment.

#### NOTE 6 – FINANCIAL INSTRUMENTS

#### COLLATERALIZATION POLICY

The Organization does not require collateral to support financial instruments subject to credit risk.

### CONCENTRATIONS

The Organization's primary source of current funding is through grants received from the Office of Elderly Affairs. At December 31, 2009, the Organization was operating under one grant through the Office of Elderly Affairs that terminates on June 30, 2010.